New Westminster Schools

CONTINUING EDUCATION
SUMMER SCHOOL REGISTRATION FORM
OUT OF DISTRICT YOUTH

School District No. 40

This form must be completed, and along with all documentation required, be brought to the office to complete registration.

NOTE: Students born after July 1st 1999 are considered YOUTH

Office Use Only:

Date of Registration(mm/dd/yyyyy): / /	**Student ID#**
Book Deposit $100.00 ☐ **Workbook Fee** ☐	**Course#**
Total Fees Paid$	**Course#**

Student Information

Legal last name:	Used first name:
Legal first name:	Legal middle name:
Date of Birth:	Gender: ☐ Female ☐ Male
Apt or unit #	Street Address:
City:	Postal Code:
Home phone:	Cell phone:
Email:	
Citizenship: ☐ Canadian ☐ Permanent resident ☐ Refugee ☐ Work permit	Home language:
International student: $1175.00 ☐ Yes ☐ No	
Country of birth:	Aboriginal ancestry ☐ Yes ☐ No
School currently attending:	Current grade level:
School counselor name:	Graduation program: ☐ 80 credit ☐ Adult
School counselor email:	
Counselor/Administration Signature:	

Parent/Guardian Information:

Name:	Name:
Relationship to student:	Relationship to student:
Living with student: ☐ Yes ☐ No	Living with student: ☐ Yes ☐ No
Home phone:	Home phone:
Cell phone:	Cell phone:
Email:	Email:
Parent/Guardian Signature:	
Parent/Guardian Signature:	

I certify that all statements on this application are true and complete and that no information has been withheld. I also acknowledge that it is my responsibility to ensure that I notify the school regarding any changes to the above information.

Student Signature:

The information on this form is collected under the authority of the School Act 13 and 79. The information provided will be used for educational program and administrative purposes, and when required, may be provided to health services, social services, or support services at outlined in Section 79 (2) of the School Act. The information collected on this form will be consistent with the Freedom of International and Protection of Privacy Act. If you have any questions about the information recorded on this form, please contact your School Administrator

Office Use Only:

Parent/guardian Canadian status ID provided : ☐ Yes ☐ No	**2 pieces of BC residency provided :** ☐ Yes ☐ No
Students Canadian status ID provided: ☐ Yes ☐ No	

New Westminster Schools

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)

REGISTRATION DOCUMENTATION FOR OUT OF DISTRICT STUDENTS UNDER 18

CHECKLIST – STUDENT CHECKLIST

At least one of the identification or residency documents must be photo ID.

Student documentation required:

Residency status in Canada: (**One (1)** of the following documents)

- ◻ Canadian Birth certificate
- ◻ Confirmation of Permanent Residence **AND** passport
- ◻ Canadian passport
- ◻ Canadian Citizenship Card/Certificate
- ◻ Permanent Resident Card (front and back)
- ◻ First Nations Documentation/Band Card

Parent/guardian documentation required:

Residency status in Canada: (**One (1)** of the following documents)

- ◻ Canadian Birth certificate
- ◻ Confirmation of Permanent Residence **AND** passport
- ◻ Canadian passport
- ◻ Canadian Citizenship Card/Certificate
- ◻ Permanent Resident Card (front and back)
- ◻ First Nations Documentation/Band Card

If not Canadian/Permanent Resident/First Nations, ONE of:

- ◻ Refugee Claimant documentation
- ◻ Visitor Permit
- ◻ Work Permit
- ◻ Study Permit

Note: In general, holders of visitor records OR study permits will be fee-paying.

Proof of ORDINARLY Residency: Two (2) documents required– showing name and address

- ◻ Property purchase agreement (if recent purchase with subjects removed)
- ◻ Long term tenancy agreement – must be current
- ◻ Property Tax Statement with home owner grant eligibility
- ◻ Verification from a government agency (housing shelter)
- ◻ Letter from landlord/registered owner attesting to shared accommodation with landlord's proof of ownership attached
- ◻ Income Tax statement – showing name and province of residency
- ◻ Correspondence from a government agency (e.g. BC Employment Assistance)
- ◻ Letter from a lawyer confirming application of long-term stay in B.C.
- ◻ Letter from IRCC confirming application of long-term stay in B.C. (i.e. Application for PR being processed in Canada)
- ◻ Vehicle Registration showing name and address
- ◻ Recent paystub showing employment in the community
- ◻ MSP health card
- ◻ BC Services Card
- ◻ BC Identification Card
- ◻ BC Driver's License – original without address change
- ◻ Bank statement

If unable to provide proof of residency (above) please contact the District Newcomer Officer for additional assistance at 604-517-6285 or iep@sd40.bc.ca