

# Continuing Education New West Course Fees & Refunds



## TUITION FEES

**STUDENTS WITH RESIDENCY STATUS IN CANADA** who **HAVE NOT** graduated from high school in Canada or any other country (please refer to documentation requirement for proof of residency status in Canada).

- **FREE FOR ALL COURSES**

**STUDENTS WITH RESIDENCY STATUS IN CANADA** who **HAVE** graduated from high school in Canada or any other country (please refer to documentation requirement for proof of residency status in Canada).

- **FREE for any Mathematics, English, or Science courses (Social Studies courses and any elective courses have a fee of \$375.00)**

**INTERNATIONAL STUDENTS** (Ex: Students with a Visitor Visa or Study permit)

- **\$1175.00 PER COURSE**

**THERE IS A \$25 NON-REFUNDABLE ASSESSMENT FEE FOR ALL NEW STUDENTS AT THE TIME OF REGISTRATION.**

*We accept Mastercard, Visa, or Interac. Sorry, we do not accept cash.*

*Continuing Education New West reserves the right to postpone or cancel classes due to low enrollment and reserves the right to limit enrollment where applicable. Please register early.*

## TUITION REFUNDS

- If a course is cancelled by the school, any fees will be refunded in full.
- If a student wishes to **cancel** a class prior to the first day of class, or **withdraw** within the first week of the class, any fees paid will be refunded **minus 20%**. Students who leave a class after the cut-off date will have a final mark reported to The Ministry of Education. Students wishing to withdraw or drop courses will need to inform the office in person.

## ABSENCES

Please email your teacher if you are going to be absent. If a student needs to miss school for an extended period of time, they must discuss this with their teacher ahead of time, and or the office. Students should be aware that classroom instruction cannot be duplicated. Students should also be aware that an entire course may be jeopardized unless the student accepts responsibility to complete missed work.

## TEXTBOOKS

Workbooks are needed for certain classes. All students will need to purchase books if they would like one for their course. Books range from \$15-25.00 depending on the course. Workbooks cannot be returned after purchase.